

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

Brookings Historic Preservation Commission

Brookings City & County
Government Center
520 3rd St., Suite 140
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

Thursday, July 9, 2026

6:00 PM

Brookings City & County Government Center
520 3rd St., Chambers Room 310

1. Call To Order

2. Approval of Agenda

3. Approval of Minutes

[ID 26-0266](#)

Approval of June 11, 2026 Minutes

Attachments:

[Minutes](#)

4. Open Forum

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Any requested action items may be scheduled for a future meeting date. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or Brookings Historic Preservation Commission.

5. Disclosure of Conflicts of Interest.

Relationship(s) to Applicant, or Ex Parte Communication

6. Review & State Case Report Updates

[ID 26-0284](#) State Case Report - 324 Main Avenue

Attachments: [11.1 Application](#)
[State Case Report](#)
[Building Photos](#)
[Interior Photos](#)
[Proposed Windows](#)

[ID 26-0269](#) State Case Report - 816 4th Street

Attachments: [11.1 Application](#)
[Case Report](#)
[Renderings](#)

7. Other Items & Reports

[ID 26-0267](#) Other Items and Reports:

- a. Subcommittee Updates:
 - i. Survey
 - ii. Public Education
 - iii. Codes & Design
 - iv. Incentives & Partnerships
- b. Brochures Distribution Updates
- c. Basement Storage Taskforce Updates
- d. Mayor's Awards Planning:
 - i. Possible Landscaping Award Addition for 2027
 - ii. Taskforce Nominations
- e. Trolley Rides Prep
- f. Brookings Bonanza Recap

Attachments: [11.1 Reviews List](#)

8. Upcoming Events

[ID 26-0268](#) Upcoming Events:

- a. NAPC Forum July 22nd-26th (actual conference July 24th- 26th)

Attachments: [Forum Sessions](#)

9. Next Scheduled Meeting: August 13, 2026

10. Adjournment

Brookings Historic Preservation Commission Members: Samuel Krueger, Janet Gritzner, Paula Carson, Janet Merriman, Matthew Weiss, Diane Kosbau, Tom Thaden, Walker Kropuenske, Audra Kelley-Fullerton and Sandra Callies. City Staff: Ryan Miller, City Planner, and Bailey Maca, Associate Planner.

Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Casey Bell, City ADA Coordinator and Human Resources Director, at (605) 692-6281 at least three working days prior to the meeting.