

Regular City Commission Meeting

Tuesday, July 7, 2026

1:00 PM

City of Hollywood



Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Commission Chambers Room 219

CITY COMMISSION

Josh Levy, Mayor

Traci Callari, Vice Mayor - District 3

Caryl Shuham, Commissioner - District 1

Peter D. Hernandez, Commissioner - District 2

Adam Gruber, Commissioner - District 4

Kevin Biederman, Commissioner - District 5

Idelma Quintana, Commissioner - District 6

Raelin Storey, City Manager

Damaris Henlon, City Attorney

Patricia A. Cerny, City Clerk

NOTES

As a courtesy the City is offering a new option for Citizens' Comments, other than in-person comments, for persons to participate at 5:00 PM by telephone. The option for public comment via telephone is not available for Proclamations, Presentations or other agenda items. There shall be no duplication of issues that were heard on specifically agendaed items.

Advance registration is required to participate via telephone for Citizens' Comments at :
<https://fl-hollywood2.civicplus.com/FormCenter/City-Clerk-12/Citizens-Comments-Telephone-Registration-291>

This registration form must be received by noon on the Tuesday prior to the meeting. Requests received after this time will not be honored. The public is encouraged to participate in -person at City Hall, 2600 Hollywood Boulevard, room 219.

The Consent Agenda is comprised of items prepared by various offices and departments in the City. These items are routine and/or non-controversial in nature, and may be voted upon by the Commission in one motion as listed below.

The Regular agenda consists of items that must be discussed or that could be considered controversial, and are voted upon by the Commission individually.

Agenda items not scheduled for a specific time may be considered at any time during the meeting, at the Commission's discretion. However, time certain items will not be considered by the Commission earlier than the time listed for those items, although those items may be taken up at a later time.

The following items on this agenda are time certain items.

1:00 PM - Item - 25

1:15 PM - Item - 26 thru 28

3:00 PM - Item - 29

4:00 PM - Item - 30

5:00 PM - Item - 52

5:15 PM - Item - 53 thru 54

1. **Moment of Silence**
2. **Pledge of Allegiance**
3. **Recognition of Veterans, Active Service Personnel & Their Families**
4. **Roll Call**

CONSENT AGENDA


(Items # 5 - 24)

If a citizen wishes to comment on a specific item, he/she should submit a comment card to the City Clerk before the Commission approves the consent agenda.

OFFICE OF HOUSING & COMMUNITY DEVELOPMENT


5. [R-2026-226](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute A First Amendment To The Community Development Block Grant Agreement With Boys And Girls Club Of Broward County, Inc. For The Renovation And Expansion Of The Marti Huizenga Boys & Girls Club To Include A Teen Center, Increasing Funding By \$300,000.00 For A Total Not To Exceed Amount Of \$550,000.00, And Extending The Term Through November 30, 2027.

Attachments: [Reso BGCBC First Amendment.docx](#)
[First Amendment Boys and Girls Club.docx](#)
[Boys and Girls Club Amended Exhibits.docx](#)
[BGCBC Agreement 2025.pdf](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods


6. [R-2026-227](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Change Order To Extend The Term Of The Blanket Purchase Agreements For Emergency Residential Roofing Repairs And The Installation Of Impact Windows And Doors, In Accordance With Section 38.48 Of The Procurement Code. (Change Orders)

Attachments: [reso - roof and window contractor \(change order\)](#)
[Emergency Roof and Window Blanket Purchase Agreements \(6\).pdf](#)
[R-2024-146.pdf](#)
[RFQ-084-23-SK - Residential Roofing, Windows, Doors FINAL.pdf](#)

Strategic Plan Focus Area:  Communications & Civic Engagement

7. [R-2026-228](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing A Change Order To Increase The Total Value Of The Blanket Purchase Agreements For Owner-Occupied Housing Rehabilitation, Residential Roofing, And Impact Windows And Doors Services By \$500,000.00, In Accordance With Section 38.48 Of The Procurement Code. (Change Orders)

Attachments: [RESO-Total Rehab \(Change Order\)-updated .docx](#)
[General Rehab Change Order Blanket Purchase Agreements \(25\).pdf](#)
[R-2024-252 Contractors for Housing Rehab.pdf](#)
[RFQ-162-24-SK - Owner-occupied Rehab.pdf](#)

Strategic Plan Focus Area:  Communications & Civic Engagement

PARKING DIVISION


8. [R-2026-229](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With Everglades Painting Contractors LLC For Stucco Removal And Painting Canopy At Garfield Garage In An Amount Up To \$93,671.00 In Accordance With Section 38.41(C)(9) Of The Procurement Code (Best Interest).

Attachments: [Resolution Everglades-Garfield Garage \(Best Interest\) AGREEMENT EVERGLADES PAINTING Sandblasting and Painting Everglades Painting Demolition and Painting Term Sheet - Everglades Painting Contractors LLC Garfield Garage - GENERA](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

9. [R-2026-230](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With T2 Systems, Inc. For T2 UPsafety Permits And Enforcement Software Solution For Parking And Police Beach Enforcement Services, In An Amount Up To \$296,134.00, Over A Three-Year Period, In Accordance With Section 38.41 (C)(11)(A) Of The Procurement Code. (Software And Hardware Exception)

Attachments: [Resolution T2 UpSafety \(Software Exception\) Rev. 6.23.26 T2 UpSafety Systems Agreement - Rev. 5 KP - T2 Signed T2 UPsafety Permits and Enforcement R-2025-183 COI T2 Systems Inc. - UPsafety Term Sheet - T2 Systems, Inc. - GENERAL](#)


Strategic Plan Focus Area:  Public Safety

DEPARTMENT OF DESIGN & CONSTRUCTION MANAGEMENT

10. [R-2026-231](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The Final Ranking For Professional Services For The City Of Hollywood Tree Planting Program; And Authorizing The Appropriate City Officials To Negotiate And Execute A Contract With The Highest Ranked Firm, SFM Landscape Services, LLC, For Tree Planting And Tree Giveaway Services, In An Amount Up To \$408,005.00, With Funding Being Provided Under The USDA Forest Service 2023 Inflation Reduction Act Urban And Community Forestry Grant.

Attachments: [Resolution - Tree Planting Program.docx](#)
[SFML Hollywood Contract for signature 2026.03.23.pdf](#)
[RFP Tree Planting Program.pdf](#)
[SFM Landscape Services Proposal.pdf](#)
[Hands On Development Proposal.pdf](#)
[Emprise Partners Proposal.pdf](#)
[Part 1 Community Greening Proposal.pdf](#)
[Part 2 Community Greening Proposal-2.pdf](#)
[Part 3 Community Greening Proposal](#)
[P1 Alpha Omega Group Proposal - reduced.pdf](#)
[P2 Alpha Omega Group Proposal - reduced-2.pdf](#)
[COI - SFML RFP 365-26-JJ Tree Planting Program.pdf](#)
[COI APPROVAL - SFML RFP 365-26-JJ Tree Planting Program.pdf](#)
[SFM Sunbiz - Detail by Entity Name.pdf](#)
[Final Ranking Score Sheets](#)
[Term Sheet - SFM Landscape Services Tree Planting Program - GENERAL](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

11. [R-2026-232](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Consent To Easement Agreements With The United States of America, Department Of The Army For Construction Of Tidal Flooding Mitigation Improvements For Sites 18 And 20 Of The Tidal Flooding Mitigation And Shoreline Protection Project, A General Obligation Bond Project.

Attachments: [Resolution](#)
[A1. SITE 20- CTE TRANSMITTAL LETTER DACW17-9-25-0087 CITY OF H](#)
[A2. SITE 20-CTE DACW17-9-25-0087 CITY OF HOLLYWOOD 2024-05078](#)
[A3-1. SITE 20-EXHIBITS DACW17-9-25-0087 CITY OF HOLLYWOOD](#)
[A3-2. SITE 20-EXHIBITS DACW17-9-25-0087 CITY OF HOLLYWOOD](#)
[A3-3. SITE 20-EXHIBITS DACW17-9-25-0087 CITY OF HOLLYWOOD](#)
[A3-4. SITE 20-EXHIBITS DACW17-9-25-0087 CITY OF HOLLYWOOD](#)
[A3-5. SITE 20-EXHIBITS DACW17-9-25-0087 CITY OF HOLLYWOOD](#)
[A3-6. SITE 20-EXHIBITS DACW17-9-25-0087 CITY OF HOLLYWOOD](#)
[B1. SITE 18-CTE TRANSMITTAL LETTER DACW17-9-25-0109 CITY OF HC](#)
[B2. SITE 18-CTE DACW17-9-25-0109 CITY OF HOLLYWOOD 2019-01654](#)
[B3. SITE 18-EXHIBITS DACW17-9-25-0109 CITY OF HOLLYWOOD](#)
[Tidal Flooding Site Locations](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

DEPARTMENT OF DEVELOPMENT SERVICES**12. [R-2026-233](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Authorization To Proceed With CES Consultants, Inc. For Construction Engineering And Inspection Services Associated With The Johnson Street Bridge Replacement And Public Utility Relocation Project For An Amount Not To Exceed \$737,388.74, Which Includes Option Materials Testing Services In An Amount Not To Exceed \$57,110.00.

Attachments: [Resolution](#)
[Exhibit A - CES Authorization to Proceed](#)
[CES Proposal Letter Johnson Street Bridge Replacement-CEI](#)
[CES Consultants Professional Agreement](#)
[CES Agreement Renewal Memo](#)
[R-2021-208 RFQ](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

13. [R-2026-234](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Authorization To Proceed With Tectonic Group International, LLC, For Construction, Engineering, And Inspection Services For Surtax Projects Holl-004 And Holl-005 In An Amount Not To Exceed \$349,709.56.

Attachments: [Resolution](#)
[Exhibit A-Tectonic ATP](#)
[Tectonic Scope and Cost Estimates CEI Services R&M \(HOLL-004\) 68 & 32 Av](#)
[Tectonic Scope and Cost Estimates CEI Services R&M \(HOLL-005\) Hwly Blvd](#)
[Executed RM-MT_HOLL_FY2026_Surtax Funding Agreement](#)
[R-2025-267 Third Amendment](#)
[R-2021-208 RFQ](#)
[Tectonic Engineering CSA Agreement and Renewal 2026](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

14. [R-2026-235](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Authorization To Proceed With The Corradino Group, Inc. For Construction Management Professional Consulting Services Associated With The Johnson Street Bridge Replacement And Public Utility Relocation Project For An Amount Not To Exceed \$499,240.00.

Attachments: [Resolution](#)
[Exhibit A-Corradino Authorization to Proceed - EOR](#)
[Scope of Services Task Work Order Proposal Construction Administration](#)
[Corradino Group - Engineering CSA Renewal September 2025](#)
[R-2021-208 RFQ](#)
[R-2023-324 Corradino Design for Replacement](#)
[R-2024-320 Corradino Add Utility Relocation](#)
[Public Utilities Cost Share Memo](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

15. [R-2026-236](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Amendment No. 20 To The Inclusive Landscape Memorandum Agreement With The Florida Department of Transportation To Include Landscape And Related Improvements Made By BOZ Hollywood Bread Owner, LLC; And Approving And Authorizing The Appropriate City Officials To Execute A Maintenance Agreement With BOZ Hollywood Bread Owner, LLC To Maintain The Landscape And Related Improvements within State Road 5 (S. Federal Highway/U.S. 1) And S. Young Circle Rights-Of-Way; And Acknowledging Surface Parking Needs Associated With The Bread Building Mixed-Use Development Located At The Southeast Corner Of State Road 5 And S. Young Circle.

Attachments: [Resolution](#)
[Exhibit 1 - Maintenance Agreement \(Executed\)](#)
[Exhibit 2 FDOT MMOA 20 Amend20_SR5](#)
[R-2013-027](#)
[Term Sheet - Maintenance Agreement_BOZ Hollywood Bread Owner, LLC- GE](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

DEPARTMENT OF INFORMATION TECHNOLOGY**16. [R-2026-237](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With Insight Public Sector, Inc. For The Purchase Of Hardware, Software And Accessories, For An Amount Up To \$500,000.00, For The Period From July 7, 2026, To April 30, 2028, Utilizing The Omnia Partners Cobb County (Georgia) Master Contract No. 23-6692-03 For Technology Product Solutions And Related Services, In Accordance With Section 38.41(C)(5) Of The Procurement Code. (Piggyback)


Attachments: [2026 Insight General Purchases Resolution](#)
[Insight Public Sector - IT MSA \(003\) - signed](#)
[Part 1 23-6692-03 Insight Contract Reduced](#)
[Part 2 23-6692-03 Insight Contract Reduced](#)
[Part 3 23-6692-03 Insight Contract Reduced](#)
[23-6692-03 Insight EXS](#)
[Executed Piggyback Checklist](#)
[Term Sheet - Insight Public Sector- PIGGYBACK](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

DEPARTMENT OF PARKS, RECREATION & CULTURAL ARTS

17. [R-2026-238](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Sponsor-Site Summer And Aftercare Food Service Program Agreements With Flipany, Inc. As The Food Service Program Provider Through The State Of Florida, Department Of Agriculture And Consumer Services And The Department Of Health For The City Of Hollywood Summer Camps And Aftercare Program Sites For A Term Of Three Years With An Option To Renew For Two Additional One-Year Periods.


Attachments: [Resolution with Flipany](#)
[R-2020-078 Food Service Program \(Flipany\)](#)
[Sponsor Site Agreement - Summer Food Service Program](#)
[Sponsor Site Agreement - Kay Gaither Community Center](#)
[Sponsor Site Agreement - Dr. Martin Luther King Community Center](#)
[Sponsor Site Agreement - McNicol Community Center](#)
[Sponsor Site Agreement - Washington Park Community Center](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

POLICE DEPARTMENT


18. [R-2026-239](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute Applicable Documents With Law Enforcement Psychological & Counseling Associates, Inc. For Psychological & Training Services In An Annual Amount Up To \$285,520.00 Over A Three-Year Period In Accordance With Section 38.41(C)(9) Of The Procurement Code. (Best Interest)

Attachments: [LEPCA Resolution](#)
[Contract for Consulting and Professional Services LEPCA - FY 27 \(002\)](#)
[R-2025-302](#)
[LEPCA Term Sheet](#)

Strategic Plan Focus Area:  Public Safety

19. [R-2026-240](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Expenditure Of Law Enforcement Forfeiture Funds (State) Pursuant To The Federal Comprehensive Crime Control Act Of 1984, Which Allows Funding For Law Enforcement Training, Law Enforcement Investigations (Inclusive Of Overtime And Confidential Informant Fees), And The Acquisition Of Law Enforcement Equipment, In An Amount Up To \$550,000.00; Amending The Fiscal Year 2026 Adopted Operating Budget (R-2025-335).

Attachments: [Resolution](#)
[Exhibit 1](#)

Strategic Plan Focus Area:  Public Safety

DEPARTMENT OF PUBLIC UTILITIES**20. [R-2026-241](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute Change Order No. 14 With Cardinal Contractors, Inc. To Extend The Contract For The Deep Injection Wells No. 3 & No. 4 Pump Station Project Duration By 150 Days Due To Technical Challenges Identified By The Engineer Of Record, Including Automatic Strainer Failures And Required Replacement Of A Seized Slide Gate.

Attachments: [Resolution - Injection Wells 3 & 4 Pump Station CO14 \(Legal\) CO No. 14 Package DIW No. 3 and No. 4](#)
[CM Memo DIW 3 & 4 Cardinal 120-Day Extension.doc](#)
[CO No. 5-Engineer and Contractor Letter - IW 3&4](#)
[Contract - Cardinal Contractors](#)
[R-2022-069 Cardinal Contractors DIW 3 and 4](#)
[R-2024-351 Cardinal Contractors DIW 3 and 4](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

21. [R-2026-242](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Renewal Of Blanket Purchase Agreement PA601105 With Brenntag Mid-South, Inc., For The Supply And Delivery Of Sodium Hydroxide In An Annual Amount Up To \$990,000.00 For The Period From July 18, 2026, To April 18, 2027.

Attachments: [Brenntag PA60115 Resolution \(1st Renewal\) PA601105](#)
[R-2025-208](#)
[PU-26-78](#)
[City of Margate FL Renewal Letter Option #3](#)
[Vendor Approval Email](#)
[Brenntag Risk Approved COI Expires 1-1-27](#)
[Term Sheet](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

22. [R-2026-243](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Change Order To Blanket Purchase Agreement PA600792 With WW Grainger, Inc., For Citywide Facilities Maintenance, Repair, And Operating Supplies, Increasing The Agreement Annual Amount From \$150,000.00 To \$290,000.00.

Attachments: [Resolution - Grainger PA600792 \(Change Order\) PA600792](#)
[R-2023-394](#)
[Term Sheet](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

DEPARTMENT OF PUBLIC WORKS


23. [R-2026-244](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Change Order To Blanket Purchase Agreement PA600563 With City Fire Incorporated For Citywide Fire Extinguisher And System Services To Increase The Contract Amount From \$190,635.76 To \$374,317.88 And Renew The Contract For The Second Renewal Term For An Additional Two-Year Period.

Attachments: [Resolution - City Fire, Inc. - Change Order DRAFT PA_PA600563](#)
[PA600563-City Fire, Inc. - Initial Term](#)
[CM Memo - City Fire - 1st Renewal](#)
[City Fire - Contract Renewal Approval](#)
[Risk Approval and COI City Fire](#)

Strategic Plan Focus Area:  Infrastructure & Facilities

24. [R-2026-245](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With Mydatt Services, Inc. D/B/A Block By Block For Clean Ambassador Program Services In An Annual Amount Up To \$750,000.00 For An Initial Five-Year Period With Two Additional Two-Year Renewals.

Attachments: [Resolution - Block by Block Agreement - Block by Block - Clean Ambassador Program](#)
[RFP-383-26-OT Clean Ambassador Program](#)
[RFP Submittal - Block by Block - Clean Ambassador Program](#)
[RFP-383-26-OT Evaluation Tabulation](#)
[Notice of Intent to Award - RFP-383-26-OT](#)

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

1:00 PM PRESENTATIONS, PROCLAMATIONS AND AWARDS

25. [P-2026-062](#) Presentation By Dr. Jennifer Jurado Chief Resilience Officer and Deputy Director, Public Works and Environmental Services Department - Broward County, Regarding The Resilient Broward Grant Program.

Strategic Plan Focus Area:  Infrastructure & Facilities

1:15 PM TIME CERTAIN ITEM(S)**(Or as soon thereafter as the agenda permits)****26. [PO-2026-015a](#)**

An Ordinance Of The City Of Hollywood, Florida, Amending Chapter 33 Of The Code Of Ordinances Titled “Firefighter’s Pension And Retirement” Incorporating Various Changes To The Chapter Contained In The Tentatively Agreed To Collective Bargaining Agreement With The Hollywood Professional Fire Fighters, Local #1375, Including Changes To The Benefit Accrual Rate For Firefighters Who Separate From Service, Enter The Deferred Retirement Option Plan, Or Enter The Reformed Planned Retirement Benefit To 3.4% Of Average Final Compensation For Each Year Of Credited Service Earned On And After July 7, 2026, For Both Tier 1 And Tier 2 Members; Changes To The Normal Retirement Date To The Earlier Of The First Day Of The Month Following The Attainment Of Age 50 And The Completion Of Ten Years Of Credited Service Or Upon The Completion Of 21 Years Of Credited Service, Regardless Of Age; And Changes To The Member Contribution Rate To 9.85% For Tier 1 Members And 11.35% For Tier 2 Members; Providing For Conflict, Codification, And An Effective Date.

Attachments: [2026 Ordinance - Firefighters Pension Revisionsn- TMP-2026-449 Business Impact Form](#)

Second Reading

Advertised Public Hearing

No Changes Since First Reading

Office of Human Resources

Strategic Plan Focus Area:  Financial Management & Administration

27. [R-2026-246](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ratifying The 2025 - 2028 Collective Bargaining Agreement (“Agreement”) With The Hollywood Professional Firefighters, Local 1375, And Authorizing The Appropriate City Officials To Execute The Agreement.

Attachments: [Resolution 2025-2028 IAFF Collective Bargaining Agreement Summary of Negotiated Changes IAFF 2025-2028 Agenda Ready](#)
[DRAFT IAFF CBA 2025-2026 5.21.2026 PG1-29](#)
[DRAFT IAFF CBA 2025-2026 5.21.2026 PG30-65](#)
[DRAFT IAFF CBA 2025-2026 5.21.2026 PG91-112](#)
[DRAFT IAFF CBA 2025-2026 5.21.2026 PG66-90](#)
[IAFF Pay Charts FY26 Final](#)
[IAFF Pay Charts FY26-Hourly Final](#)
[IAFF Pay Charts FY27 Final](#)
[IAFF Pay Charts FY27-Hourly Final](#)
[IAFF Pay Charts FY28 Final](#)
[IAFF Pay Charts FY28-Hourly Final](#)
[CLEAN IAFF CBA 2025-2028 6-1-26.docx](#)

Office of Human Resources

Strategic Plan Focus Area:  Financial Management & Administration

1:15 PM TIME CERTAIN ITEM(S) QUASI-JUDICIAL ITEM(S)**(Or as soon thereafter as the agenda permits)****(Rules of Procedure attached to the Agenda)**

28. [PO-2026-014a](#) An Ordinance Of The City Of Hollywood, Florida, Changing The Zoning Designation Of 0.94 Acres, Generally Located At 2910 Polk Street, As More Specifically Described In Exhibit "A," From The Transitional Core Zoning District (TC-1) To Retail Core Zoning District (RC-1) And Amending The City's Zoning Map To Reflect The Change In Zoning Designation (25-Z-13a).


Attachments: [Ordinance EXHIBIT A](#)
[Attachment I: PDB Staff Report](#)
[Attachment I: Application Package](#)
[Attachment I: Public Participation](#)
[Attachment II: Survey Business Impact Statement](#)

Second Reading

Advertised Public Hearing

No Changes Since First Reading


Department of Development Services

Strategic Plan Focus Area:  Economic Vitality

3:00 PM TIME CERTAIN ITEM(S)**(Or as soon thereafter as the agenda permits)**

29. [P-2026-063](#) A Presentation By Lisa Liotta, Development Officer, To The City Commission Of The City Of Hollywood, Florida, On The Development Opportunity and Unsolicited Proposal For The City-Owned Property Located At 3250 Hollywood Boulevard Drive Under Florida State Statute 255.065 Governing Public-Private Partnerships.

Attachments: [3250 Hollywood Blvd - Presentation EXHIBIT A - Subject Property](#)


Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

4:00 PM TIME CERTAIN ITEM(S)**(Or as soon thereafter as the agenda permits)****30. [R-2026-247](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Committing To Provide A Conditional Local Government Area Of Opportunity (LGAO) Contribution In The Amount Of \$640,000.00 In Support Of An Application To The Florida Housing Finance Corporation In Response To Its Request For Applications For Nine Percent (9%) Housing Tax Credits To Support The Development Of New Affordable Housing Units, Subject To The Applicant's Receipt Of Low-Income Housing Tax Credits; And Authorizing The Appropriate City Officials To Execute All Documents Necessary To Effectuate This Resolution.

Attachments: [Resolution FHFC RFA-2026-202-LGAO V3 Request for Applications 2026-202.pdf](#)
[LGAO RFA-2026-202 Option A \(HTG\).pdf](#)
[LGAO RFA-2026-202 Option B \(HTG\).pdf](#)
[LGAO RFA-2026-202 Option C \(Pinnacle\).pdf](#)

Office of Housing and Community Development

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods


ORDINANCE(S)**31. [PO-2026-016](#)**

An Ordinance Of The City Of Hollywood, Florida, Amending Chapter 51 Of The Code Of Ordinances Entitled "Water" To Update The Current Regulations Relating To Accounts And Procedures; Providing For A Severability Clause And A Repealer Provision, Codification, And An Effective Date.

Attachments: [ORDINANCE CH51 - Rev 6-22-26](#)
[Hollywood FY25 RSA final report 20250109](#)
[Business Impact Form for Ordinances - Ch 51 - Rev](#)

First Reading

Department of Public Utilities

Strategic Plan Focus Area:  Economic Vitality

32. [PO-2026-017](#)

An Ordinance Of The City Of Hollywood, Florida, Amending Section 52.53 Of The Code Of Ordinances Entitled "Rates And Charges For Use Of System" To Update The Current Regulations Relating To Accounts And Procedures; Providing For Repeal, Severability, Codification, And An Effective Date.

Attachments: [ORDINANCE CH52 - Legal](#)
[Hollywood FY25 RSA final report 20250109](#)
[Business Impact Form for Ordinances - Ch. 52](#)

First Reading

Department of Public Utilities

Strategic Plan Focus Area:  Financial Management & Administration


33. [PO-2026-018](#)

An Ordinance Of The City Of Hollywood, Florida, Amending The City's Existing Comprehensive Plan To Establish The Hollywood Beach Hotel Density Bonus Program And To Provide Clarifications To The Hotel Room Pool Program And Associated Hotel Room Densities, Within The Land Use Element And The Coastal Element, As More Specifically Set Forth In Exhibit "A"; Providing For Transmittal To The Florida Department Of Commerce And Other Reviewing Agencies; Providing For Severability; And Providing For An Effective Date. (26-L-18b)

Attachments: [Ordinance and Exhibit A - Hollywood Comp Plan Amend -HOLLYWOOD BEACH](#)
[PDB/LPA Staff Report 2026 0629](#)
[Feasibility Study Presentation - March 2026](#)
[ATT I Beach Engagement Report Part1](#)
[ATT I Beach Engagement Report Part2](#)
[ATT I Beach Engagement Report Part3](#)
[ATT II - PDB Backup - DAIS](#)
[ATT III - PDB Backup - DAIS - without changes highlighted](#)
[Business Impact Statement 26-L-18b](#)

First Reading

Department Of Development Services

Strategic Plan Focus Area:  Economic Vitality


34. [PO-2026-019](#)

An Ordinance Of The City Of Hollywood, Florida, Amending The City's Existing Comprehensive Plan To Establish A Transfer Of Development Rights Program Within The Land Use Element, As More Specifically Set Forth In Exhibit "A"; Providing For Transmittal To The Florida Department Of Commerce And Other Reviewing Agencies; Providing For Severability; And Providing For An Effective Date. (26-L-18c)

Attachments: [Ordinance and Exhibit A - Hollywood Comp Plan Amend -TDR aw](#)
[PDB/LPA Staff Report 2026 0629](#)
[Feasibility Study Presentation - March 2026](#)
[ATT I Beach Feasibility Study Engagement Summary Part1](#)
[ATT I Beach Feasibility Study Engagement Summary Part2](#)
[ATT I Beach Feasibility Study Engagement Summary Part3](#)
[ATT II - PDB Backup - DAIS](#)
[ATT III - PDB Backup - DAIS without highlighted changes](#)
[Business Impact Statement 26-L-18c](#)

First Reading

Department of Development Services


Strategic Plan Focus Area:  Economic Vitality

35. [PO-2026-020](#) An Ordinance Of The City Of Hollywood, Florida, Amending The City's Existing Comprehensive Plan To Provide Clarifications And Modifications To Flexibility Unit Provisions Within The Land Use Element, As More Specifically Set Forth In Exhibit "A"; Providing For Transmittal To The Florida Department Of Commerce And Other Reviewing Agencies; Providing For Severability; And Providing For An Effective Date. (26-L-18a)

Attachments: [2026 Ord- Comp Plan LUE-FLEX LPA \(Hotel Flex\) Staff Memo](#)
[Feasibility Study Presentation - March 2026](#)
[ATT I Beach Feasibility Study Engagement Summary Part1](#)
[ATT I Beach Feasibility Study Engagement Summary Part2](#)
[ATT I Beach Feasibility Study Engagement Summary Part3](#)
[ATT II - PDB Backup - DAIS](#)
[ATT III - PDB Backup - DAIS without changes highlighted](#)
[Business Impact Statement 26-L-18a](#)

First Reading

Department of Development Services

Strategic Plan Focus Area:  Economic Vitality

36. [PO-2026-021](#) An Ordinance Of The City Of Hollywood, Florida, Amending Chapter 110 The Code Of Ordinances Entitled "Local Business Tax Receipts, Generally"; Amending Subsections Under General Provisions; Amending Subsections Under Business Classification And Local Business Tax Rate Schedule And Amending Subsections Under Administration And Enforcement.

Attachments: [Ordinance Chapter 110 Code of Ordinance proposed - Clean Version 06.22.26 O-2010-11](#)
[Florida Statutes & Constitution Chapter 205 Statutes & Constitution View Statutes Online Sunshine 205.0535](#)
[Business Impact Form for Ordinances](#)

First Reading

Department of Financial Services

Strategic Plan Focus Area:  Financial Management & Administration


REGULAR AGENDA

37. [R-2026-248](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The Adoption Of The Waterworks 2050 - 25-Year, 5-Phase Septic-To-Sewer Expansion Program Per The Sewer Expansion Workshop Held On February 18, 2026.

Attachments: [Resolution-- 25-year \(5 Phase\) Septic to Sewer Program Appendix A - Projects for Septic To Sewer Waterworks 2050 Plan Sewer Expansion Workshop 2025 v35](#)

Department of Public Utilities

Strategic Plan Focus Area:  Infrastructure & Facilities

38. [R-2026-249](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Establishing A Water Rate Schedule, Including Various Water And Irrigation Fees And Charges, For Fiscal Year 2027 Through Fiscal Year 2031, Pursuant To Chapter 51 Of The Code Of Ordinances. (Waterworks 2050)
- Attachments:** [01 Resolution to Adopt Water Rate Increase 2026 edg - LEGAL Rev Exhibit A - Proposed Schedule of Water Rates, Fees and Charges .ms](#)
[Exhibit B - Proposed Schedule of Irrigation Rates, Fees and Charges .ps](#)
- Department of Public Utilities
Strategic Plan Focus Area:  Financial Management & Administration
39. [R-2026-250](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Establishing A New Sewer Rate Schedule, Including Various Sewer Fees And Charges, For The Fiscal Year Beginning October 1, 2026, Through Fiscal Year 2031, Pursuant To Chapter 52 Of The Code Of Ordinances. (Waterworks 2050)
- Attachments:** [01 Resolution to Adopt Sewer Rate Increase 2026 - LEGAL Exhibit A - Proposed Schedule of Sewer Rates, Fees and Charges .ps](#)
[Hollywood FY25 RSA final report 20250109](#)
- Department of Public Utilities
Strategic Plan Focus Area:  Financial Management & Administration
40. [R-2026-251](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Setting The Proposed Maximum Millage Rate Pursuant To Section 200.065 (2)(b), Florida Statutes; And Setting The Date, Time, And Place At Which A Public Hearing Will Be Held To Consider The Proposed Millage Rate And Tentative Budget.
- Attachments:** [FY 27 Maximum millage reso](#)
- Office of Budget and Performance Management
Strategic Plan Focus Area:  Financial Management & Administration

41. [R-2026-252](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Relating To The Provision Of Fire Rescue Services, Facilities And Programs In The City Of Hollywood; Establishing The Estimated Assessment Rate For Fire Rescue Assessments For The Fiscal Year Beginning October 1, 2026; Directing The Preparation Of An Assessment Roll; Authorizing A Public Hearing And Directing The Provision Of Notice Thereof; Providing For Conflicts And Severability.

Attachments: [Resolution](#)
[Appendix A Fire Rescue Incident Rpt Situation Codes](#)
[Appendix B Fire Rescue Property Use Codes](#)
[Appendix C Fire Rescue Apportionment Method FY 2027](#)
[Appendix D Fire Rescue Rate Schedule FY 2027 at \\$364](#)
[Appendix E Fire Rescue Notice To Be Published at \\$364](#)
[Appendix F Fire Rescue Sample TRIM Notice \\$364](#)
[Hollywood Fire Rescue Report FY 24-25](#)
[O-96-017](#)
[R-96-253](#)
[R-96-325](#)
[R-2025-102 Change Assessment Methodology](#)

Department of Financial Services

Strategic Plan Focus Area:  Financial Management & Administration

42. [R-2026-253](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Relating To The Provision Of Fire Inspection Services In The City Of Hollywood; Establishing The Estimated Assessment Rates For Fire Inspection Assessments For The Fiscal Year Beginning October 1, 2026; Directing The Preparation Of An Assessment Roll; Authorizing A Public Hearing And Directing The Provision Of Notice Thereof; Providing For Conflicts And Severability.

Attachments: [Resolution](#)
[Appendix A Fire Inspection Rate Schedule FY 2027](#)
[Appendix B Fire Inspection Notice to Be Published FY 2027](#)
[Appendix C Fire Inspection Sample TRIM Notice](#)
[Appendix D Hollywood Fire Inspection Memorandum FY 24-25](#)
[O-2009-019](#)
[R-2009-251](#)
[R-2009-286](#)

Department of Financial Services


Strategic Plan Focus Area:  Financial Management & Administration

43. [R-2026-254](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Renew The Professional Services Contract And Amend The Contract With Circuit Transit Inc. For Micro-Transit Services In An Estimated Amount Of Up To \$1,549,000.00 For The Period From July 1, 2026, To June 30, 2027.

Attachments: [Resolution - Circuit Contract Renewal](#)
[Attachment A - Contract Amendment Circuit Transit Inc.](#)
[R-2023-161 Initial Professional Services Contract](#)
[Executed Initial Professional Services Contract](#)
[Amend. to Professional Services Contract Exhibit E Pricing](#)
[R-2025-190 Year 25-26 Renewal](#)
[R-2026-097 FDOT Micro Transit Pilot Program](#)
[R-2025-267-1 Surtax Third Amendment](#)
[R-2025-267-2 Surtax Third Amendment](#)
[R-2025-267-3 Surtax Third Amendment](#)
[R-2025-267-4 Surtax Third Amendment](#)
[R-2025-267-5 Surtax Third Amendment](#)
[City of Hollywood - FDOT Notification - Micro-Transit Pilot](#)

Department of Development Services

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

44. [R-2026-255](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Change Order To Increase The Contract Amount For Citywide Stormwater Improvements Construction Services With Southeastern Engineering Contractors, Inc., From \$1,000,000.00 To \$2,500,000.00.

Attachments: [Resolution - Change Order No. 1 - Citywide Drainage Improvements \(Legal\)](#)
[25-11071 CO No.1 Citywide Drainage Improvements](#)
[Contract Book - Citywide Stormwater Improvements](#)
[TO-11 Eco Grande Phase 4](#)
[TO-12 Temporary Gravel Path for Phase 4](#)
[TO-13 Eco Grande Phase 5](#)
[TO-15 6in Rental Pump \(3ea\)](#)
[R-2025-158 Citywide Stormwater Improvements 25-11071](#)
[Term Sheet](#)

Department of Public Utilities

Strategic Plan Focus Area:  Infrastructure & Facilities

45. [R-2026-256](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Agreement With Envirowaste Services Group, Inc. For Excavated Point Repair And Manhole Rehabilitation For Inflow And Infiltration Services In An Amount Up To \$2,301,272.50 Over A Two-Year Period, Based On City Of Boca Raton Contracts Group A And Group B Under Bid Number 2022-021, In Accordance With Section 38.41(C)(5) Of The City's Procurement Code. (Piggyback)

Attachments: [Resolution - EWSG, Inc \(Legal\)](#)
[MSA - Envirowaste Services Group](#)
[MSA Exhibit A Envirowaste Services Group Inc - COI](#)
[MSA Exhibit B Group A Contract 2022-021 Envirowaste Executed](#)
[MSA Exhibit B Group B Contract 2022-021 EnviroWaste Executed](#)
[MSA Exhibit C Technical Specs -Terms and Conditions -Bid No. 2022-021](#)
[MSA Exhibit D Boca Raton Bid No. 2022-021 As Submitted](#)
[Combined Piggyback Form Checklist - I&I Excavated Point Repairs & Manhole | Hollywood-using-BocaGroupAandB](#)
[General Conditions-Bid No. 2022-021](#)
[GroupA BidTab BidNo.2022-021](#)
[GROU-P-B BidTab-BocaRaton 2022-021](#)
[GroupA BidForm-ExcavatedPointRepairs-Bid No. 2022-021](#)
[Group B BidForm ManholeRehab-Bid No. 2022-021](#)
[Term Sheet](#)

Department of Public Utilities

Strategic Plan Focus Area:  Infrastructure & Facilities

46. [R-2026-257](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute Applicable Documents With Kemp Group International For School Crossing Guard Services In An Amount Up To \$1,743,000.00 Over A Two-Year Period Based Upon The City Of Miramar Agreement For School Crossing Guard Services In Accordance With Section 38.41(C) (5) Of The Procurement Code. (Piggyback)

Attachments: [The Kemp Group Resolution](#)
[Kemp Group MSA](#)
[1 - Kemp - Combined Piggyback Checklist](#)
[2 - Executed Agreement](#)
[3 - Cost Proposal Acceptance E-mail](#)
[4 - Kemp Group International-Price Sheet](#)
[5 - IFB 25-014 - School Crossing Guard Services](#)
[7 - R-2021-179](#)
[Term Sheet](#)

Police Department


Strategic Plan Focus Area:  Public Safety

47. [R-2026-258](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Purchase And Sale Agreement With BHP Community Land Trust To Sell Five City-Owned Vacant Parcels, In The Amount Of \$151,000.00, Located In Low- And Moderate-Income (LMI) Areas, For The Future Development Of Affordable And Workforce Housing For Sale/Rent.

Attachments: [City Owned Properties Resolution.docx](#)
[City Owned Properties Draft Agreement.docx](#)
[RFP-306-25-SA_Sale of City Properties \(Final\).pdf](#)
[Notice of Intent to Award \(RFP-306-25-SA\).pdf](#)
[Site A-1.2](#)
[Site A-1](#)
[Site A-2](#)
[Site A-3](#)
[Site A-4](#)
[Site B-1](#)
[Site B-2](#)
[Site B-3](#)
[Site B-4](#)
[Site C-1](#)
[Site C-2](#)
[Site C-3](#)
[Site D-1](#)
[Site D-2](#)
[Site D-3](#)
[Site D-4](#)
[Site E-1](#)
[Site E-2](#)
[Site E-3](#)
[Appraisal Comparisons.pdf](#)
[Competing Respondent \(LES\).pdf](#)

Office of Housing & Community Development


Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

48. [R-2026-259](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Execution Of A Funding Commitment Between The City Of Hollywood And Dixie Hollywood Apts, LLC, An Affiliate Of Affiliated Development, LLC, For A Mixed Income Workforce Housing Development Located At 400 South Dixie Highway, Including Approximately \$4,000,000.00 In Ila Gap Financing, \$2,014,205.00 In Community Redevelopment Agency Post-Tif Funding, A 100% Development Review Fee Waiver, And A 100% Public Art Waiver.

Attachments: [Reso 400 S. Dixie -Dixie Hollywood AptsLLC.docx](#)
[2026.6.18 Funding Commitment 400 S Dixie ILA - Updated V2](#)

Office of Housing & Community Development

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods


49. [R-2026-260](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Adopting The Annual Action Plan And Projected Use Of Funds For Federal Program Year 2026/2027; Recognizing The Allocation Of \$1,324,895.00 And Estimated Program Income Of \$78,453.74 In Community Development Block Grant (CDBG) Funds And The Allocation Of \$534,725.91 And Estimated Program Income Of \$192,176.33 In Home Investment Partnerships Program (HOME) Funds To Be Included As Part Of The City's Fiscal Year 2027 Operating Budget.

Attachments: [Resolution Annual Action Plan for 2026-2027.docx](#)
[Hollywood Annual Action Plan 2026-2027 Draft.pdf](#)
[AAP 2026-2027 Exhibit 1 CDBG.pdf](#)
[AAP 2026-2027 Exhibit 2 HOME.pdf](#)

Advertised Public Hearing

Office of Housing and Community Development

Strategic Plan Focus Area:  Quality of Life & Strong Neighborhoods

50. [R-2026-261](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute Applicable Documents With CBIZ CPAs P.C. For External Auditing Services For The Second Optional Renewal And To Increase The Contract Amount From \$1,322,700.00 To \$1,998,350.00 In Accordance With Section 38.48 And Section 38.49(C)(1) Of The Procurement Code.

Attachments: [Resolution - CBIZ - Change Order](#)
[R-2024-023 Marcum LLP - Change Order and Renewal - Resolution Approval Agreement](#)
[City of Hollywood - FY2026 and FY2027 Audit Fees](#)
[Term Sheet CBIZ](#)

Department of Financial Services

Strategic Plan Focus Area:  Financial Management & Administration

51. [R-2026-262](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Conditionally Approving And Authorizing The Appropriate City Officials To Execute The First And Second Amendments To The Interlocal Agreement For Solid Waste Disposal And Recyclable Materials Processing Authority Of Broward County, Florida.

Attachments: [SWA of Broward Resolution](#)
[Exhibit A First Amendment Facilities Amendment](#)
[Exhibit B Second Amendment](#)
[Facilities Amendment Summary v2 \(2\).pdf](#)
[2026-03-27 Task 13 - Final Regional Solid Waste and Recycling Master Plan \(r](#)

Department of Public Works


Strategic Plan Focus Area:  Resilience & Sustainability

52. 5:00 PM CITIZENS' COMMENTS (Total Time 30 Minutes)**5:15 PM TIME CERTAIN ITEM(S)****(Or as soon thereafter as the agenda permits)****53. [R-2026-170](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida Appointing Six Members To The Historic Preservation Board.

Attachments: [5.27.26 Resolution HPB Appointments](#)[Selva Amiri Atas](#)[Laura Gomez](#)[Dana Gallup](#)[Henry Haft](#)[Adina Kaufman](#)[William Treece](#)[Frederick Villiers-Furze](#)[HPB Attendance 2025](#)[HPB Attendance 2026-YTD](#)[2026 Board Vote Grid - Historic](#)

Continued From the May 27, 2026, Special Commission Meeting
Department of Development Services


Strategic Plan Focus Area:  *Quality of Life & Strong Neighborhoods*

54. [R-2026-173](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Appointing Seven Members To The Marine Advisory Board.

Attachments: [MAB 2026 Resolution](#)[Henry Buzgon](#)[Rick Goldman](#)[Zachary Manasse](#)[Christopher Caine Wilson](#)[MAB-Attendance Sheet 26 0426.pdf](#)[2026 Board Vote Grid - Marine](#)

Continued From the May 27, 2026, Special Commission Meeting
Department of Parks, Recreation & Cultural Arts

Strategic Plan Focus Area:  *Communications & Civic Engagement*

**COMMENTS BY THE CITY COMMISSION, CITY ATTORNEY & CITY
MANAGER**

- 55. Commissioner Gruber, District 4
- 56. Commissioner Biederman, District 5
- 57. Commissioner Quintana, District 6
- 58. Commissioner Shuham, District 1
- 59. Vice Mayor Callari, District 3
- 60. Commissioner Hernandez, District 2
- 61. Mayor Levy
- 62. City Attorney
- 63. City Manager
- 64. ADJOURNMENT

The City of Hollywood is conducting its City Commission Meetings in person at City Hall, located at 2600 Hollywood Boulevard. To view the meeting agenda, please visit hollywoodfl.org. Members of the public may watch the City Commission Meetings via the City's website at hollywoodfl.org/WatchMeeting, via livestream on the City's YouTube Channel, on Comcast Channel 78 or ATT U-Verse Channel 99.

Any person who wishes to speak must first complete a comment card from the City Clerk. Comment cards must be returned to the City Clerk within the first five minutes after the start of the agenda item. After being recognized, approach the podium, give your name and address, identify your client or clients (if applicable). A citizen's time is not transferable to any other person.

Citizens' Comments shall be held on the First and Third Wednesday of each month at the Regular City Commission Meeting in the City Commission Chambers, Room 219, at 5:00 PM.

Lobbyist registration is required if any person, firm or corporation is lobbying the City Commission on any petition or issue, pursuant to the Section 30.15 of the Code of Ordinances.

Any person wishing to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

Two or more members of the same city board, commission, or committee, who are not of this Commission, may attend this meeting and may, at that time, discuss matters on which foreseeable action may later be taken by their board, commission or committee.

Persons with disabilities who require reasonable accommodations to participate in City programs and/or services may call the Clarissa Ip, ADA Coordinator/City Engineer, five business days in advance at 954-921-3915 (voice) or email: cip@hollywoodfl.org. If an individual is hearing or speech impaired, please call 1-800-955-8771 (V-TDD).

Disclosure of Real Estate Interests and Business Relationships - When an agenda item involves the use or development of land, each member of the City Commission, City Manager, Assistant City Manager(s), City Attorney, Deputy City Attorney, and the director and assistant director (s) of each City department/office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any significant interest (as defined below) that such City official or employee or any relative of such City official or employee has in land located within 300 feet of the land that is the subject of the item. When an agenda item involves an invitation for bids, request for proposals, request for qualifications, request for letters of interest, or other competitive solicitation, each member of the City Commission, City Manager, Assistant City Manager(s), City Attorney, Deputy City Attorney, and the director and assistant director (s) of each City department/office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any client or business relationship that such City official or employee or any relative of such City official or employee has with any business entity that has submitted a response to the competitive solicitation. "Significant interest" means ownership of more than five percent of the value of the land.

Persons attending meetings shall remain seated at all times unless called upon to speak, will not call out comments during the meeting or make inappropriate hand or facial gestures. Please silence all cell phones prior to entering the meeting.

QUASI-JUDICIAL HEARING PROCEDURES
AND RULES FOR EX-PARTE COMMUNICATIONS

I. Scope and Applicability. These procedures shall apply to all quasi-judicial hearings held by the City Commission or by any Board or Committee (hereinafter referred to as "Boards") which holds quasi-judicial hearings. The City Attorney shall determine which matters are quasi-judicial in nature and shall direct the City Clerk or Board liaison to designate specially such matters on the agenda.

II. Proceedings. Mayor, Vice Mayor or other presiding officer (hereafter, the "Presiding Officer") shall conduct the proceedings and maintain order. The City Attorney or legal advisor shall represent the City Commission or Board, rule on all evidentiary and procedural issues and objections, and advise the City Commission or Board as to the applicable law and necessary factual findings. Hearings shall be conducted informally, but with decorum. Formal rules of procedure shall not apply except as set forth herein; however, fundamental due process shall be accorded.

III. Unauthorized Communications. In all quasi-judicial hearings, all rulings must be based only upon the evidence presented at the hearing. In accordance with Section 286.0115(1), Florida Statutes, ex parte communications with City Commissioners or Board members in quasi-judicial matters is permissible and the adherence to the following procedures shall remove the presumption of prejudice arising from ex parte communications with City Commissioners or Board members:

1. The substance of any ex parte communication with a City Commissioner or Board member which relates to a quasi-judicial action pending before the Commission or Board is not presumed prejudicial to the action if the subject of the communication and the identity of the person, group, or entity with whom the communication took place is disclosed and made a part of the record before the final action on the matter.

2. A City Commissioner or Board member may read a written communication from any person. However, a written communication that relates to a quasi-judicial action pending before the Commission or Board shall not be presumed prejudicial to the action, and such written communication shall be made a part of the record before final action on the matter.

3. City Commissioners or Board members may conduct investigations and site visits and may receive expert opinions regarding quasi-judicial action pending before them. Such activities shall not be presumed prejudicial to the action if the existence of the investigation, site visit, or expert opinion is made a part of the record before final action on the matter.

4. Disclosure made pursuant to subparagraphs 1, 2 and 3 must be made before or during the public meeting at which a vote is taken on such matters, so that persons who have opinions contrary to those expressed in the ex parte communication are given a reasonable opportunity to refute or respond to the communication.

IV. Witnesses and Supporting Materials. At least eight City business days before a quasi-judicial hearing.

A. Staff shall prepare a report, recommendation and supporting materials, a copy of which shall be available to the applicant, appellant and to the public at the City Clerk's Office. Included in the supporting materials will be copies of all exhibits and documents upon which staff's recommendation is based.

B. The Applicant and the Appellant, if applicable, shall submit a detailed outline of the argument in

support of their application, copies of all exhibits which will be presented at hearing and the names and addresses of all witnesses who will be called to testify in support of the application (including resumes for any witness the party intends to qualify as an expert).

C. The eight City business day deadline is necessary to ensure the Commission or Board members are given sufficient opportunity to review the written submissions prior to the hearing, and shall be strictly observed. Should the eight day City business day deadline be missed by either staff or the Applicant, the item may be continued at the discretion of the City Commission or Board to the next available agenda.

V. Party Intervenors. The City Attorney may allow a person to intervene as a Party Intervenor if they meet the following requirements:

A. The person must have an interest in the application, which is different than the public at large.

B. At least three days prior to the hearing, the person shall submit a written request to intervene including: a detailed outline of their interest in the application and argument in favor or against it, copies of all exhibits which will be presented at the hearing and the names and addresses of all witnesses who will be called to testify on their behalf (including resumes for any witness the person intends to qualify as an expert).

VI. Conduct of Hearing.

A. The Presiding Officer shall call the proceeding to order and announce that the hearing has begun.

B. The Presiding Officer, City Attorney or legal advisor shall inquire whether all parties, members of the public and Commission or Board members agree to waiving the quasi-judicial hearing.

C. When the quasi-judicial hearing is not waived, the City Attorney, legal advisor or Presiding Officer shall explain the rules concerning procedure, testimony, and admission of evidence.

D. When the quasi-judicial hearing is not waived, the City Clerk or staff liaison shall swear in all witnesses who are to testify at the hearing.

E. The order of proof shall be as follows:

1. A representative of the City's staff (or outside counsel) shall briefly describe the Applicant's request, introduce and review all relevant exhibits and evidence, report staff's recommendation, and present any testimony in support of staff's recommendation. Staff shall have a maximum of 30 minutes to make their full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board member.

2. The Appellant, if applicable, (or his/her representative or counsel) shall present evidence and testimony in support of the application. Appellant shall have a maximum of 30 minutes to make its full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board member.

3. Any Party Intervenor (or his/her representative or counsel) shall present evidence and testimony in support of or opposed to the application. A Party Intervenor shall have a maximum of 30 minutes to make his/her full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board Member.

4. The Applicant (or his/her representative or counsel) shall present evidence and testimony in support of the application. Applicant shall have a maximum of 30 minutes to make his/her full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board member.

5. Any other persons present who wish to submit relevant information to the City Commission or Board shall speak next for a maximum of three minutes each (excluding any cross-examination or questions from the Commission or a Board member). Members of the public will be permitted to present their non-expert opinions, but the Commission or board will be expressly advised that public sentiment is not relevant to the decision, which must be based only upon competent and substantial evidence.

6. The Appellant will be permitted to make final comments, if any (maximum of five minutes).

7. The Applicant will be permitted to make final comments, if any (maximum of five minutes).

8. The Party Intervenor will be permitted to make final comments, if any (maximum of five minutes).

9. The City's staff will make final comments, if any (maximum of five minutes).

10. At the discretion of the Presiding Officer, the Applicant may be permitted to respond to the final Party Intervenor and staff comments and recommendations (maximum of three minutes).

G. The City Attorney or legal advisor will advise the City Commission or Board as to the applicable law and the factual findings that must be made to approve or deny the application.

H. The City Commission or Board will conduct open deliberation of the application. The Presiding Officer shall have the discretion to reopen the proceeding for additional testimony or argument by the parties when an outcome substantially different than either the granting or denial of the application is being considered. After deliberations, a vote shall be taken to approve, approve with conditions or deny the application.

VII. Examination by Commissioners and City Attorney or Legal Advisor. Commissioners, Board members and the City Attorney or Legal Advisor may ask questions of persons presenting testimony or evidence at any time during the proceedings until commencement of deliberation.

VIII. Cross-Examination of Witnesses. After each witness testifies, the City staff representative, the Applicant's representative, Appellant's representative, and/or the Party Intervenor's representative shall be permitted to question the witness, but such cross-examination shall be limited to matters about which the witness testified and shall be limited to five minutes per side. Members of the public will not be permitted to cross-examine witnesses. Cross-examination shall be permitted only as would be permitted in a Florida court of law.

IX. Rules of Evidence.

A. All evidence of a type commonly relied upon by reasonably prudent persons in the conduct of their affairs shall be admissible, whether or not such evidence would be admissible in a court of law in Florida. Irrelevant, immaterial, harassing, defamatory or unduly repetitive evidence shall be excluded.

B. Hearsay evidence may be used for the purposes of supplementing or explaining other evidence, but

it shall not be sufficient by itself to support a finding unless it would be admissible over objection in a civil action.

C. Documentary evidence may be presented in the form of a copy or the original. Upon request, parties shall be given an opportunity to compare the copy with the original.

X. Statements of Counsel. Statements of counsel, or any non-attorney representative, shall only be considered as argument and not testimony unless counsel or the representative is sworn in and the testimony is based on actual personal knowledge of the matters which are the subject of the statements.

XI. Continuances and Deferrals. The City Commission or Board shall consider requests for continuances made by City staff, the Applicant, the Appellant or a Party Intervenor and may grant continuances in its sole discretion. If, in the opinion of the City Commission or Board, any testimony or documentary evidence or information presented at the hearing justifies allowing additional research or review in order to properly determine the issue presented, then the City Commission or Board may continue the matter to a time certain to allow for such research or review.

XII. Transcription of hearing.

A. The City Clerk or staff liaison shall preserve the official transcript of the hearing through tape recording and/or video recording.

B. the Applicant, Appellant or Party Intervenor may arrange, at its own expense, for a court reporter to transcribe the hearing.

C. The Applicant, Appellant or Party Intervenor may request that all or a part of the transcript of a hearing be transcribed into verbatim, written form. In such case, the Applicant, Appellant or Party Intervenor requesting the transcript shall be responsible for the cost of production of the transcription and the transcription shall become the official transcript.

XIII. Maintenance of Evidence and Other Documents. The Office of the City Clerk or staff liaison shall retain all of the evidence and documents presented at the hearing unless any such evidence is too large to be stored by the City Clerk or staff liaison. In that event, such evidence will be stored in the Community Planning and Development Department.

XIV. False Testimony. Any willful false swearing on the part of any witness or person giving evidence before the Commission or Board as to any material fact in the proceedings shall be deemed to be perjury and shall be punished in the manner prescribed by law for such offense.

XV. Failure of Applicant to Appear. If the Applicant, the Appellant or Party Intervenor or their representative fails to appear at the time fixed for the hearing, and such absence is not excused by the Commission or Board, the Commission or Board may proceed to hear the evidence and render a decision thereon in absentia.

XVI. Subpoena Power. The Applicant, the Appellant or Party Intervenor or City's staff shall be entitled to compel the attendance of witnesses through the use of subpoenas. All such subpoenas shall be issued by the City Clerk at the request of the Applicant, Appellant or City's staff.

R-2016-334, 11/2/2016