



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, June 24, 2026

1:30 PM

Virtual (Zoom)

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The City of Madison is holding the Personnel Board meeting virtually.

**Written Comments:** You can send comments on agenda items to [personnelboard@cityofmadison.com](mailto:personnelboard@cityofmadison.com).

**Register for Public Comment:**

- Register to speak at the meeting
- Register to answer questions
- Register in support or opposition of an agenda item (without speaking)

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

**Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

**Listen by Phone:** (877) 853-5257 (Toll Free) Webinar ID: 814 4836 2279

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如需口譯、筆譯或殘疾相關的便利服務，請通過以下電話或郵件與我們聯系，相關服務均免費提供

Hu rau peb ntawm tus xov tooj los sis email hauv qab no yog tias koj xav tau kev txhais lus, kev txhais ntawv, los sis kev pab cuam cuam tshuam txog tsis taus. Cov kev pab no yog pub dawb rau koj.

608-266-4615  
[jzuniga-paiz@cityofmadison.com](mailto:jzuniga-paiz@cityofmadison.com)

## Call to Order/Roll Call

## Approval of Minutes

Approve the minutes of the April 22, 2026 meeting of the Personnel Board:  
<http://madison.legistar.com/Calendar.aspx>

## Public Comment

1. [93635](#) Public Comment (6/24/26 Personnel Board Meeting)

## Disclosures and Recusals

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

## New Business

2. [93615](#) Create the new classification of "Social Services Program Supervisor" in CG18, R7 in the salary schedule, and create a new 1.0 FTE position in the new classification, within the 2026 CDA Housing Operating Budget.  
Sponsors: Director of Human Resources  
Attachments: [PB Memo CDA Supportive Services Program Coordinator.pdf](#)  
[CDA Supportive Services Program Manager PD.pdf](#)  
Legislative History  

6/16/26	Human Resources Department	Referred for Introduction
	Finance Committee (6/29/26), Personnel Board (6/24/26), Common Council (7/7/26)	
3. [93627](#) Recreate the 1.0 FTE position #2579 of Administrative Assistant (CG20, R14) as an IT Specialist 1(CG18, R6) within the Police Department operating budget.  
Sponsors: Director of Human Resources  
Attachments: [PB MEMO MPD Administrative Assistant 6-2026.pdf](#)  
[PosDesc - Payroll and Telestaff IT Specialist \(TeleStaff Payroll Administ](#)  
Legislative History  

6/16/26	Human Resources Department	Referred for Introduction
	Finance Committee (6/29/26), Personnel Board (6/24/26), Common Council (7/7/26)	
4. [93634](#) Delete the Parking Enforcement Leadworker classification in CG 16, Range13; delete the Parking Revenue Leadworker classification in CG 16, Range 11; create the classification series of Field Leadworker 1 and 2 in CG 16, Ranges 14 and 15 respectively in the salary schedule; and create four (4) new 1.0 FTE positions in the 2026 Parking Division operating budget; and reallocate employees into the new classification.  
Sponsors: Director of Human Resources

**Attachments:** [Final Bus Terminal Coordinator Memo June 2026.pdf](#)  
[Field Leadworker 1-2 2026 DRAFT.pdf](#)

**Legislative History**

6/16/26 Human Resources Referred for Introduction  
 Department  
 Finance Committee (6/29/26), Personnel Board (6/24/26), Common Council (7/7/26)

**Discussion Items**

5. [83647](#) Personnel Board Report on position studies approved through authorized administrative actions.

**Attachments:** [2026 PB April to June Report Mtg.pdf](#)

**Legislative History**

5/28/24 Human Resources Refer to the PERSONNEL BOARD  
 Department

6. [84338](#) Compensation Study update.

**Legislative History**

7/8/24 Human Resources Refer to the PERSONNEL BOARD  
 Department

7. [93678](#) Code of Conduct Review

**Attachments:** [Elected and Appointed Official Code of Conduct.pdf](#)

**Legislative History**

6/22/26 Human Resources Refer to the PERSONNEL BOARD  
 Department

8. [93665](#) Personnel Board Work Plan Review

**Attachments:** [Personnel Board Workplan - 2026.docx](#)

**Legislative History**

6/22/26 Human Resources Refer to the PERSONNEL BOARD  
 Department

**Adjournment**