

Napa County

1195 THIRD STREET
SUITE 310
NAPA, CA 94559



Agenda

Wednesday, June 17, 2026

9:00 AM

**Board of Supervisors Chambers
1195 Third Street, Third Floor
Napa, CA 94559**

Planning Commission

District 1, Kara Brunzell (Chair)

District 2, Walter Brooks

District 3, Molly Moran Williams

District 4, Pete Richmond (Vice-Chair)

District 5, Megan Dameron

Brian D. Bordona, Director

Laura Anderson, County Counsel

Michael Parker, Planning Manager

Alexandria Quackenbush, Meeting Clerk

Angie Ramirez Vega, Meeting Clerk

Aime Ramos, Meeting Clerk

How to Watch or Listen to the Napa County Planning Commission Meetings

The Napa County Planning Commission will continue to meet pursuant to the annually adopted meeting calendar available at the following link:

<https://www.napacounty.gov/DocumentCenter/View/40034/2026-Planning-Commission-Meeting-Calendar?bidId=>

The Napa County Planning Commission meets as specified in its adopted annual calendar on the first and third Wednesdays of the month at 9:00 A.M. at 1195 Third Street, Suite 310, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Planning Commission. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Planning Commission's office no less than 72 hours prior to the meeting date by contacting (707) 253-4417 or meetingclerk@countyofnapa.org.

The Napa County Planning Commission realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Planning Commission reserves the right to conduct the meeting without remote access.

Please watch or listen to the Planning Commission meeting in one of the following ways:

1. Attend in-person at the Board of Supervisors Chambers, 1195 Third Street, Napa, Third Floor.
2. Watch online at <https://napa.legistar.com/calendar.aspx> (click the "In Progress" link in the "Video" column).
3. Watch on Zoom using the attendee link: <https://countyofnapa.zoom.us/j/87621457786>. Make sure the browser is up-to-date.
4. Listen on Zoom by calling 1-669-900-6833 (Meeting ID: 876-2145-7786).
5. Watch on your TV - Napa Valley TV Channel 28.

If you are unable to attend the meeting in person and wish to submit a general public comment or a comment on a specific agenda item, please do the following:

1. Email your comment to meetingclerk@countyofnapa.org. Emails will not be read aloud but will still become part of the public record and shared with the Planning Commission.
2. Use the Zoom attendee link: <https://Countyofnapa.zoom.us/j/87621457786>. Make sure the browser is up-to-date. When the Chair calls for the item on which you wish to speak, click "raise hand". Please limit your remarks to three minutes.

3. Call the Zoom phone number: 1-669-900-6833. (Meeting ID: 876-2145-7786). When the Chair calls for the item on which you wish to speak, press *9 to raise hand. Please limit your remarks to three minutes.

****Please note that phone numbers in their entirety will be visible online while speakers are speaking****

For more information, please contact us via telephone at (707) 253-4417 or send an email to meetingclerk@countyofnapa.org

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION:

ON A MATTER ON THE AGENDA

Please proceed to the podium when the matter is called and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Commission, but is generally limited to three minutes.

ON A MATTER NOT ON THE AGENDA

Public comment is an opportunity for members of the public to speak on items that are not on the agenda but are within the subject matter jurisdiction of the Commission. Public comment is limited to three minutes per speaker, subject to the discretion of the Chair. Comments should be brief and focused, and speakers should be respectful of one another who may have different opinions. Please remember this meeting is being recorded and broadcast on live television. The County will not tolerate profanity, hate speech, abusive language, or threats. Also, while public input is appreciated, the Brown Act prohibits the Commission from taking any action on matters raised during public comment that are not on the agenda.

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS AND RECOMMENDATIONS**

The Commission invites public comments and recommendations concerning current issues and future prospects of a planning nature which are within the jurisdiction of the Planning Commission. Anyone who wishes to speak to the Commission on such a matter, if it is not on the agenda, may do so at this time.

4. **APPROVAL OF MINUTES**

- A. The Clerk of the Commission requests approval of minutes from the regular meeting held on June 3, 2026.

[26-1280](#)

Attachments: [6-3-26 Minutes](#)

5. **AGENDA REVIEW**
6. **DISCLOSURES**

7. PUBLIC HEARING ITEMS

- A. ETERNAL PRESERVES HOLDINGS LLC. / HOWELL MOUNTAIN CEMETERY / USE PERMIT NO. P20-00030, USE PERMIT FOR AN EXCEPTION TO THE CONSERVATION REGULATIONS P25-00293, AND AN EXCEPTION TO THE ROAD AND STREET STANDARDS [26-1240](#)

CEQA status: Consideration and possible adoption of a Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Program (MMRP). According to the proposed Mitigated Negative Declaration, the proposed project would not have any potentially significant environmental impacts after implementation of mitigation measures. Mitigation measures are proposed for the following areas: Biological and Tribal Cultural Resources. The project site is not included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

Request: Approval of a use permit to establish a green burial cemetery to include the following:

- (1) construct replacement of the existing well (E15-000784);
- (2) demolition of both single-story structures;
- (3) construction of a single-story 509 square-foot welcome center including two restrooms;
- (4) designate a total 16.19 acres of interment areas split among eight interment areas which range in size from 0.18 to 7.52 acres;
- (5) establish approximately 1.5 miles of trails with minor grading;
- (6) construct a driveway with an automatic gate; and
- (7) conduct limited grading for a total of a 0.69 acre impact area.

The project also requests an Exception to the Conservation Regulations in the form of a Use Permit (P25-00293) to conduct minimal grading for trails and interment areas otherwise inaccessible and an Exception to the Napa County Road and Street Standards to forego a warranted Left Turn Lane. The site is located in the eastern portion of a +/- 109.3-acre parcel on the west side of Howell Mountain Road, approximately 5 miles west of the State Highway 29, within the Agricultural Watershed (AW) zoning district, located at 1225 Howell Mountain Road, Angwin, CA 94508. APN: 018-120-027, 018-120-043, and 018-120-044.

Staff Recommendation: Adopt the Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Program prepared for the project, approve the Exception to the Napa County Roads and

Streets Standards, approve the Exception to the Conservation Regulations, and approve the Use Permit, as conditioned.

Staff Contact: Enrique Torres, Planner II, 1195 Third St, Suite 210, Napa, CA 94559; (707) 253-4307; enrique.torres@countyofnapa.org

Applicant Contact: Susan Lapsley, Wildlands, 6558 Lonetree Boulevard, Rocklin, CA 95765; (714) 906-4616; slapsley@heronpacific.com

Applicant Agent: Jim Bushey, PPI Engineering, Inc., 2800 Jefferson Street, Napa, CA 94558; (707) 253-1806; jbushey@ppiengineering.com

Attachments: [Attachment A - Recommended Findings](#)
[Attachment B - Recommended Conditions of Approval](#)
[Attachment C - Initial Study - Mitigated Negative Declaration](#)
[Attachment D - Use Permit and Conservation Regulations Exception Application](#)
[Attachment E - Napa County Roads & Streets Standards Exception Letter](#)
[Attachment F - Traffic Impact Study](#)
[Attachment G - Historical Building Evaluation](#)
[Attachment H - Biological Resources Reconnaissance Survey](#)
[Attachment I - Water Availability Analysis and Water System Feasibility Study](#)
[Attachment J - Stormwater Control Plan](#)
[Attachment K - Geologic Hazard Report](#)
[Attachment L - Graphics](#)
[Item 7A - Public Comment \(added after initial agenda posting\)](#)
[Item 7A - Change Memorandum \(added after initial agenda posting\)](#)
[Item 7A - Public Comment \(added after meeting\)](#)

- B. Proposed Napa County Code Amendments Related to Urban Lot Splits and Two-Unit Development [26-848](#)

Request: This is a County-initiated amendment to the Napa County Code for Titles 17 (Subdivisions) and 18 (Zoning), to bring the Code into alignment with current State law regarding Urban Lot Splits and Two-Unit Development.

Staff Recommendation: Hold a public hearing and recommend the Board of Supervisors adopt the proposed Ordinance amendment to the Napa County Code.

Staff Contact: Trevor Hawkes, Supervising Planner, 707-253-4388 or trevor.hawkes@countyofnapa.org

Attachments: [Attachment A - Proposed Ordinance \(Clean\)](#)
[Attachment B - Proposed Ordinance \(Redline\)](#)
[Attachment C - Executive Summary](#)

8. ADMINISTRATIVE ITEMS

9. DIRECTOR OR DIRECTOR'S DESIGNEE REPORT

- DISCUSSION OF ITEMS FOR THE JULY 1, 2026 REGULAR MEETING
- BOARD OF SUPERVISORS ACTIONS
- OTHER DEPARTMENT ACTIVITIES
- CODE COMPLIANCE REPORT
- ZONING ADMINISTRATOR ACTIONS
- OTHER PENDING PROJECTS' STATUS

10. COMMISSIONER COMMENTS/COMMITTEE REPORTS

11. ADJOURNMENT

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JUNE 5, 2026 BY 3:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE COMMISSION AND AVAILABLE FOR PUBLIC INSPECTION.

AIME RAMOS(By e-signature)
 Aime Ramos, Clerk of the Commission