

Time: 9:00 AM
Date: June 05, 2026
Location: City Council Chamber
200 North Walker
Oklahoma City, Oklahoma

TRUSTEES:
Bernard L. Semtner, III,
Chairperson
Meg McElhaney
Robert Ruiz
James Cooper
Angela Pierce
Vacant
David Holt, Mayor
Bailey Siber, Surrogate Trustee
Craig Freeman, City Manager
Jason Ferbrache, Vice
Chairperson, Surrogate Trustee

Jesse Rush, Administrator, Secretary

COTPA Office, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

Participant Instructions

The Central Oklahoma Transit and Parking Authority (COTPA) meets the first Friday of the month at 9:00 a.m. in City Hall unless prior notice of a change is posted. Parking is available at the Sheridan Walker Parking Garage (501 West Sheridan) and the Arts District Garage (431 W. Main).

It is the policy of the City to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the ADA department coordinator at (405) 297-3705 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA department coordinator listed above 48 hours prior to the scheduled meeting.

Addressing the Trust

Residents may address Trustees on certain items by signing up to speak and providing the agenda item number, their reason for appearing and their address, but all comments must be relevant to the item. The Chairperson or presiding trustee may in his or her discretion prohibit a person from addressing the COTPA, or have any person removed from the Council Chamber, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding trustee; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding trustee; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the Municipal Building for violation of Oklahoma City Municipal Code 2020, § 30-81 – Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees.

Residents may not address the COTPA regarding items from "Items from Chairperson, "Items from Trustees" (except for items listed for a vote or if asked for comments by a Trustee). Residents may also address the COTPA on individual concerns, included on the listed exceptions, at the beginning of the agenda under "Residents to be Heard." Residents to be Heard is not provided as a forum for publicly announced or declared candidates for City public office, and they will not be allowed to speak as Residents to be Heard. Residents will not be allowed to campaign on any political issue during the meeting. Comments must concern COTPA services or policies. Please fill out a "Request to be Heard" form located outside the Chambers. Please return this form to the Trust. **PLEASE LIMIT YOUR COMMENTS TO 3 MINUTES.** Continuing to speak beyond the time allowed by the Chairperson or presiding trustee shall constitute grounds for removal from the Council Chamber. Residents who wish to be listed on the agenda for comments to COTPA call the Administrative Coordinator at (405) 297-2484 before 4 p.m. on the Tuesday prior to the next COTPA meeting. Persons so listed on the agenda for comments to COTPA are subject to the same restrictions listed above. Persons may use City computer to make presentations to COTPA only if requested to do so by the Chairperson, a Trustee, or the Administrator and the device containing the presentation is provided to the Administrative Coordinator three business days in advance.

Trust Actions

Official action can be taken only on items which appear on the agenda. The Trust may adopt, amend, approve, defer, deny, ratify, recommend, strike, or continue any agenda item. When more information is needed to act on an item, the Trust may refer the matter to the Administrator or the Assistant Municipal Counselor. The Trust may also refer items to standing committees of the Trust or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Consent Docket

Items listed under "Consent Docket" are usually approved as a group with the proper motion from a member of COTPA. Members of COTPA may request discussion or separate action on any item on the Consent Docket.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: June 05, 2026

TIME: 9:00 AM

PLACE: City Council Chamber, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Receive a presentation on the proposed revisions to the EMBARK Fare and Fee Schedule as considered in the Title VI fare equity analysis.
- B. Public hearing to receive public comments on proposed revisions to the EMBARK Fare and Fee Schedule and the results of the Title VI fare equity analysis.

III. RESIDENTS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approve the May 1, 2026 COTPA Board Meeting Minutes

V. CONSENT DOCKET

- A. Approve the Interlocal Service Agreement for Provision of Transportation Services with the City of Norman, estimated compensation to be received not to exceed \$4,905,492.25, effective July 1, 2026, through June 30, 2027.
- B. Approve Renewal No. 4 with Daily Living Centers, Inc. for the provision of Senior Non-Emergency Medical Transportation Services in Oklahoma, Canadian, and Northern Cleveland Counties and Social Service Transportation (COTPA24-4117-SDS-DAILYLIV), estimated annual cost \$150,000, July 1, 2026, through June 30, 2027.
- C. Resolution authorizing the Administrator to administratively manage the bi-annual Transit Half-Price Pass Sale, including setting dates for the sale, and marketing the sale to the public.
- D. Approve Amendment No. 2 with Peak Media, LLC (COTPA00013), for media buying services, to extend the term from end date of June 30, 2026, to end date of August 30, 2026.

- E. Approve Renewal No. 2 and Amendment No. 4 to the Professional Services Agreement with the Oklahoma Railway Museum (COTPA 2020037), for management and operation of historic railway equipment and mowing services, estimated annual cost of \$39,976.36, July 1, 2026, through June 30, 2027.
- F. Approve a resolution for a professional services agreement with the Oklahoma City Employee Retirement System (COTPA 2-026) for administration of the Central Oklahoma Transportation and Parking Authority 457 and 401 Deferred Compensation Plans, estimated annual cost of \$10,000, July 1, 2026 through June 30, 2027.
- G. Approve the agreement for the Renewal No. 4 with Harrah Senior Citizens, Inc. for the provision of Senior Transportation Services in Oklahoma, Canadian, and Northern Cleveland Counties and Social Service Transportation (COTPA22-025BR1-MHT-HARRAH), estimated annual cost \$150,000, July 1, 2026, through June 30, 2027.
- H. Adopt a Resolution authorizing free fares on fixed-route bus, RAPID NW, Zone 1 and Zone 1A ADA Paratransit, Public Ferry Service and Streetcar services on specified Free Fare Days in Fiscal Year 2027 (Attachment "A").
- I. Ratify and Approve Lease Agreement with CITGO Petroleum Corporation, retroactive to May 1, 2026, through April 30, 2031.
- J. Approve Section 5310 Program Subrecipient Grant Agreements with The Daily Living Centers, Inc. for the purchase of trip management software and vehicle preventative maintenance, Metropolitan Better Living Centers, Inc. and the Moore Council on Aging for vehicle purchases, and the Oklahoma Foundation for the Disabled, Inc. for vehicle preventative maintenance utilizing Federal Transit Administration Section 5310 Program funding for Federal Fiscal Year (FFY) 2022 and Federal Fiscal Year (FFY) 2023.
- K. Approve Section 5310 Program Subrecipient Grant Agreement with the Metropolitan Better Living Center, Inc. for vehicle preventative maintenance utilizing Federal Transit Administration Section 5310 Program funding for Federal Fiscal Year 2022 and Federal Fiscal Year 2023.
- L. Adopt the Resolution of the Central Oklahoma Transportation and Parking Authority authorizing the Open Market Purchase of Compressed Natural Gas Fuel for the operation of Embark transportation services, estimated cost of \$200,000 from July 1, 2026, through June 30, 2027.
- M. Approve Amendment No. 4 and Restated Audit Contract with Allen, Gibbs & Houlik, L.C., for auditing services for Central Oklahoma Transportation and Parking Authority's Fiscal Year 2026 financial statements, estimated cost of \$74,808.
- N. 1. Renew the Professional Services Agreement with (COTPA00064) Uber Technologies, Inc. and DeNovo Management Group, LLC as Mobility Service providers for various grant funded mobility programs, estimated annual cost \$1,168,000, July 1, 2026, through June 30, 2027; and 2. Adopt a

Resolution authorizing the open market purchase of transportation services for senior mobility management and human services not available on professional services agreements, estimated annual cost \$150,000, July 1, 2026, through June 30, 2027.

- O. Approve the Request for Proposal for EMBARK Vehicle Safety Technology Pilot Program (COTPA-RFP-26-009); and Authorize the Administrator to Advertise.
- P. Adopt a resolution waiving formal competitive bidding and authorizing the open market purchase of upholstery repair services for fleet transportation vehicles, estimated annual cost \$200,000, July 1, 2026, through June 30, 2027.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Ratify and approve Addendum No. 1, and award the construction contract to Midtown Construction Services, LLC, for Project MB-1765 EMBARK Transit Center Staff Restroom Remodel, located at 420 NW 5th St, at a cost of \$362,684; and Approve contract and bonds.
- B. Approve the Parking Agreement between Central Oklahoma Transportation and Parking Authority with Boulevard Place OKC, LLC in the Convention Center Garage, average annual revenue for the 1st Thirty-Years of \$346,000. Approve the Reciprocal Easement Agreement by and among the Central Oklahoma Transportation and Parking Authority, Oklahoma City Urban Renewal Authority, and Boulevard Place OKC, LLC. Approve the Resolution of the Central Oklahoma Transportation and Parking Authority, authorizing and directing the execution of the Lessor's "Estoppel Certificate and Consent to Lender" with BancFirst by the Director of the Central Oklahoma Transportation and Parking Authority to be filed with the Oklahoma City Clerk and Secretary.
- C. Adopt a Resolution approving amendments to the Embark Parking Fee Schedule, effective July 1, 2026, estimated annual revenue \$600,000.
- D. Adopt a resolution approving the Community Partner Pass Program for non-profit organizations certified with the Internal Revenue Service with 501(c)(3) status and municipal corporations; and amend the Fare and Fee Schedule to incorporate the Community Partner Pass Program for non-profit organizations certified with the Internal Revenue Service with 501(c)(3) status and municipal corporations, to include a discount rate of fifty percent for one hundred or more adult universal passes.
- E. Adopt a Resolution approving amendments to the EMBARK Fare and Fee Schedule and Administrative Fee Schedule, Effective July 1, 2026.
- F. Approve Change Order No. 6 and Amendment No. 3 with CADE Construction, Project MB-1716 EMBARK Administration Building Renovations, cost increase of \$30,256.15.
- G.

Adopt the Resolution approving the EMBARK Connect Pass Program for College, Employer, and Resident passes; authorizing the Central Oklahoma Transportation and Parking Authority Administrator to administer the EMBARK Connect Pass Program and execute agreements pursuant to Purchasing Policies and Procedures; and amending the Fare and Fee Schedule to incorporate the EMBARK Connect Pass Program for College, Employer, and Resident pass rates, effective July 1, 2026, projected revenue \$170,000.

- H. Adopt a Resolution approving the Central Oklahoma Transportation and Parking Authority Five-Year Capital Improvement Plan for Fiscal Years 2027–2031.
- I. Adopt a Resolution amending the Central Oklahoma Transportation and Parking Authority Fiscal Year 2026 Budget, increase of \$146,814; and authorizing and directing the Administrator to implement and administer the amended budget.
- J. Adopt a Resolution approving the Central Oklahoma Transportation and Parking Authority Fiscal Year 2027 Budget.
- K. 1. Authorize and direct the Municipal Counselor to prepare and file any and all necessary paperwork to effectuate settlement on behalf of the Central Oklahoma Transportation and Parking Authority without admitting liability in the lawsuit filed in Cleveland County District Court, Cody Jones v COTPA, CJ-2024-927, AND/OR 2. Enter into executive session on advice of the Municipal Counselor to receive confidential communications from its attorney concerning the above claims as authorized by 25 O.S. (2025 Supp.) §307 (B)(4), because disclosure would seriously impair the ability of the public body to deal with the pending claims in the public interest.
- L. Enter into executive session on advice of the Municipal Counselor to receive confidential communications from its attorney concerning the lawsuit filed in Oklahoma County District Court, Marcus R. Miller v. Central Oklahoma Transportation and Parking Authority, CJ-25-1687, as authorized by 25 O.S. (2025 Supp.) §307 (B)(4), because disclosure would seriously impair the ability of the public body to deal with the pending lawsuit in the public interest.
- M. Enter into executive session on advice of the Municipal Counselor to receive confidential communications from its attorney concerning the lawsuit filed in Oklahoma County District Court, Kenneth Roy Cummings, Jr. v. Embark and Central Oklahoma Transportation and Parking Authority, CJ-24-7441, as authorized by 25 O.S. (2025 Supp.) §307 (B)(4), because disclosure would seriously impair the ability of the public body to deal with the pending lawsuit in the public interest.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period April 22, 2026 through May 19, 2026

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the Schedules of Revenues and Expenditures - Budget to Actual for the Ten Months Ended April 30, 2026

IX. RECEIVE PROGRAM REPORTS

- A. Receive the April FY26 Parking Report
- B. Receive the April FY2026 Customer Service Report
- C. Receive the April FY26 Parking Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT