



CITY OF
ROLLING HILLS ESTATES

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Regular Meeting Agenda
CITY COUNCIL

Tuesday, June 23, 2026

7:00 PM

Council Chamber

***CLOSED SESSION WILL COMMENCE AT 6:00 PM AND REGULAR AGENDA WILL COMMENCE AT 7:00 PM**

NOTE: PUBLIC PARTICIPATION INFORMATION

Agenda reports and other disclosable public records relating to each Open Session agenda item are available on the City's website under City Council Meeting agendas at rhe.city and during regular business hours in the office of the City Clerk. Meetings are live broadcast on the City's website and a recording is available for viewing after each meeting. Meetings are also broadcast on PVP-TV Channel 35 (Cox) and Channel 39 (Verizon).

Public Comment is welcome in-person on any item during City Council consideration of the item. Public correspondence may also be emailed to the City Clerk at lauren@rollinghillsstates.gov. Emails received before 3:00 p.m. prior to the start of the meeting will be forwarded to the City Council for their consideration and included as part of the record. Members of the public may also comment online using eComment on the "Meeting Agendas, Minutes & Videos" page of the City's website (www.rhe.city/MeetingAgendas). Once the agenda is published, there will be an "eComment" button next to the linked agenda under "Upcoming Events". Follow this link to the City's SpeakUp page. After you register, you may comment on any item on that particular agenda. These comments can be seen by the public, will be considered by the Council and become part of the record.

An opportunity is also provided for the public to comment on non-agenda items concerning City matters. If you would like to address the City Council regarding an item on this agenda or make a general public comment, please complete a speaker sheet and give to the City Clerk.

1. **CALL MEETING TO ORDER**

2. **SALUTE TO THE FLAG**

3. **ROLL CALL**

4. **CEREMONIAL ITEMS**

- A. RECOGNITION OF LOS ANGELES COUNTY SHERIFF'S DEPARTMENT VOLUNTEER STEWART FORMAN

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Americans With Disabilities Act: In compliance with the Americans with Disabilities Act, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (310) 377-1577 at least 48 hours prior to the meeting.

- B. RECOGNITION OF ADMINISTRATIVE SERVICES DIRECTOR MIKE WHITEHEAD ON HIS RETIREMENT

5. **CONSENT CALENDAR**

The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed for individual consideration will be voted on separately.)

- A. READING OF ORDINANCES AND RESOLUTIONS
Reading in full of all ordinances and resolutions presented for consideration to the City Council will be waived and all such ordinances and resolutions will be read by title only.
- B. DEMANDS AND WARRANTS OF JUNE 2026
Recommendation: Approve warrants 9769 through 69821 in the amount of \$176,766.87; and Supplemental Warrants 060426 through 060526; in the amount of \$104,807.04 for a grand total amount of \$281,573.91 with proper audit.
Attachments: [Demands & Warrants](#)
- C. SCHEDULE OF INVESTMENTS REPORT OF MAY 2026
Recommendation: Receive and file.
Attachments: [Staff Report](#)
- D. REVENUE AND EXPENDITURE REPORT OF MAY 2026
Recommendation: Receive and file.
Attachments: [Staff Report](#)
- E. CITY COUNCIL ADJOURNED MINUTES OF JUNE 9, 2026
Recommendation: Review and approve.
Attachments: [Draft Minutes](#)
- F. CITY COUNCIL MINUTES OF JUNE 9, 2026
Recommendation: Review and approve.
Attachments: [Draft Minutes](#)
- G. TRAFFIC & SAFETY COMMITTEE MINUTES OF JUNE 3, 2026
Recommendation: Receive and file.
Attachments: [Draft Minutes](#)

6. PUBLIC COMMENT / PUBLIC PRESENTATIONS

This is the appropriate time for members of the public to make comments regarding items not listed on this agenda. If you would like to address the City Council, please complete a speaker sheet and give to the City Clerk. Under the State's open meeting law - the Brown Act - no action may be taken on any item not on the agenda.

A. PRESENTATION BY PENINSULA HIGH SCHOOL STUDENT INTERNS**7. PUBLIC HEARINGS****A. FISCAL YEAR 2026-27 BUDGET PUBLIC HEARING AND ADOPTION**

Memorandum from Greg Grammer, City Manager, Michael C. Whitehead, Administrative Services Director and Fernando Estrada, Senior Accountant
Recommendation: That the City Council: 1) Open the Public Hearing and take any public testimony related to the budget adoption, including fees and charges, fund balance policy, investment policy, and pension funding policy; 2) Close the Public Hearing; and 3) Review and adopt: a. Resolution 2625 - Adopting the Consolidated Budget; b. Resolution 2626 - Adopting the City's Gann Appropriations Limit; c. Resolution 2627 - Adopting the Schedule of General Municipal Fees and Charges; d. Resolution 2628 - Adopting the Schedule of Community Development Department and Public Works Department Fees And Charges; and e. Statement of Fund Balance Policy, Statement of Investment Policy, Statement of Pension Funding Policy and Statement of Debt Management and Disclosure Policy.

Attachments: [Staff Reports](#)

[Fiscal Year 2026-2027 Budget](#)

[Fiscal Year 2026-2027 General Fees & Charges](#)

[Fiscal Year 2026-2027 Community Development/Public Works Fees & Charges](#)

[Resolution No. 2625 \(Adopting the Consolidated Budget\)](#)

[Resolution No. 2626 \(Fiscal Year 2026-27 Appropriations Limit\)](#)

[Resolution No. 2627 \(Establishing Schedule of Municipal Fees & Charges\)](#)

[Resolution No. 2628 \(Schedule of Comm. Development/Public Works Fees & Charges\)](#)

8. NEW BUSINESS**A. PERSONNEL RESOLUTIONS FY 2026-27**

Memorandum from Alexa Davis, Assistant City Manager and Gabrielle Swain, Administrative Aide

Recommendation: That the City Council adopt: 1) Resolution 2629, adopting the 2026-2027 Memorandum of Understanding between the City and the Rolling Hills Estates Employees' Association; 2) Resolution 2630 authorizing the number of positions and salary ranges, re-establishing the Administrative Analyst classification; 3) Resolution 2631 authorizing the number of positions and salary ranges; and 4) Resolution 2632 authorizing the number of positions and salary ranges for Part-Time employees in the City service.

Attachments: [Staff Report](#)

[Resolution No. 2629 \(Classified Employee Group\)](#)

[Resolution No. 2630 \(Professional Employee Group\)](#)

[Resolution No. 2631 \(Management Employee Group\)](#)

[Resolution No. 2632 \(Part-Time Employee Group\)](#)

B. OVERVIEW OF THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT SERVICE LEVEL AGREEMENT AUTHORIZATION FOR FISCAL YEAR 2026-27

Memorandum from Jessica Slawson, Assistant to the City Manager

Recommendation: That the City Council authorize the City Manager to sign the LASD Service Level Authorization 575 Form for FY 2026-27 at a total City annual cost of \$3,039,843.33.

Attachments: [Staff Report](#)

C. MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ROLLING HILLS ESTATES AND CITIES OF LOMITA, RANCHO PALOS VERDES, AND ROLLING HILLS RELATING TO PROCUREMENT OF UNMANNED AERIAL SYSTEM (UAS) DRONES FOR THE LOMITA SHERIFF'S STATION

Memorandum from Greg Grammer, City Manager and Jessica Slawson, Assistant to the City Manager

Recommendation: That the City Council approve the Memorandum of Understanding between the City of Rolling Hills Estates and cities of Lomita, Rancho Palos Verdes, and Rolling Hills relating to the procurement of drones for the Lomita Sheriff's Station.

Attachments: [Staff Report](#)

D. NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION

Memorandum from Lauren Pettit, City Clerk

Recommendation: That the City Council review and adopt the following resolutions: Resolutions No. 2633 - Calling for the holding of a General Municipal Election to be held in the City of Rolling Hills Estates on November 3, 2026; and requesting the Los Angeles County Board of Supervisors consolidate the election with the Statewide General Election; and Resolution No. 2634 - Adopting regulations pertaining to candidate statements.

Attachments: [Staff Report + Resolution Nos. 2633 & 2634](#)

E. ESTABLISHMENT OF AD HOC WASTE SUBCOMMITTEE

Memorandum from Alexa Davis, Assistant City Manager

Recommendation: That the City Council establish an Ad Hoc Waste Services Subcommittee and appoint two Councilmembers to review the City's waste services franchise agreement and evaluate options regarding the future agreement for solid waste collection and disposal services.

Attachments: [Staff Report](#)

F. 2026 LEGISLATIVE UPDATE

Memorandum from Greg Grammer, City Manager and Jessica Slawson, Assistant to the City Manager

Recommendation: That the City Council receive and file the Cal Cities Legislative Update and authorize the Mayor or City Manager to communicate the City's support for or opposition to these bills, as requested, when it is in the City's interest to do so.

Attachments: [Staff Report](#)

G. LETTER OF OPPOSITION TO SENATE BILL 1361 (DURAZO): TRANSIT-ORIENTED HOUSING DEVELOPMENTS: LOCAL GOVERNMENTS: TRANSIT AGENCIES AND PROJECTS

Memorandum from Greg Grammer, City Manager and Jessica Slawson, Assistant to the City Manager

Recommendation: That the City Council authorize the Mayor to sign the letter of opposition to SB 1361 (Durazo) - Transit-oriented housing developments: local governments: transit agencies and projects.

Attachments: [Staff Report](#)

- H. RESOLUTION NO. 2635 - CONTINUED PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR THREE YEARS (FY 2027-30)

Memorandum from Jeannie Naughton, Community Development & Public Works Director

Recommendation: That the City Council approve Resolution No. 2635, authorizing the City to continue participating in the Community Development Block Grant (CDBG) Program through the Los Angeles County Development Authority (LACDA) for three years (Fiscal Years 2027-2030) and authorizing the City Manager to execute the Cooperation Agreement.

Attachments: [Staff Report + Resolution No. 2635](#)

9. **OLD BUSINESS**

- A. RESOLUTION NO. 2636 AMENDMENT TO THE CITY'S COST RECOVERY POLICY

Memorandum from Alexa Davis, Assistant City Manager

Recommendation: That the City Council adopt Resolution No. 2636 amending the City's Cost Recovery Policy and approving revisions to the fee adjustment provisions to provide greater flexibility in implementing fee updates based on market conditions and fee study findings.

Attachments: [Staff Report + Resolution No. 2636](#)

- B. AMENDMENT TO POLICY REGARDING THE PROCUREMENT OF EQUIPMENT, GOODS, AND SERVICES

Memorandum from Donald M. Davis, City Attorney and Alexa Davis, Assistant City Manager

Recommendation: That the City Council amend the City's Procurement Policy as provided in the attached redlined version of the Policy.

Attachments: [Staff Report](#)

- C. FISCAL YEAR 2025-26 WORKPLAN UPDATE

Memorandum from Greg Grammer, City Manager

Recommendation: Receive and file.

Attachments: [Staff Report](#)

10. **CITY ATTORNEY ITEMS**

11. CITY COUNCIL / REGIONAL COMMITTEE REPORTS

This item provides the opportunity for Members of the City Council to provide information and reports to other Members of the City Council and the public on any issues or activities of Council Committees, ad hoc committees, regional or state-wide governmental associations, special districts, joint powers authorities and the various committees on which Members of the City Council might serve or have an interest, which are not otherwise agendaized.

12. MAYOR AND COUNCIL ITEMS

This item provides the opportunity for Members of the City Council to request information on currently pending projects and/or issues of public concern, direct that an item be agendaized for future consideration and/or make announcements of interest to the public.

A. AUTHORIZATION TO ATTEND FALL EDUCATIONAL SUMMIT IN OCEANSIDE, CALIFORNIA - AUGUST 28 - 30, 2026

Attachments: [Staff Report](#)

13. CLOSED SESSION

If you would like to address the City Council regarding an item on the Closed Session agenda, please contact the City Manager or City Clerk. Any reportable action taken in Closed Session will be reported in Open Session.

- A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)
One potential case
- B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of case: Zee, et al. v. City of Rolling Hills Estates, et al., Los Angeles County Superior Court Case No.: 24STCV22092 (Lead Action)

14. ADJOURNMENT

Next meeting: Tuesday, July 28, 2026